

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY  
BOARD MEETING MINUTES**

*The April Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on April 26, 2021 starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted April 22, 2021.*

**CALL TO ORDER:** Johnson, 5:30 p.m.

**INVOCATION:** Creswell

**MEMBERS PRESENT:** Johnson, Creswell, Smith, Washington, Kitchens

**MEMBERS ABSENT:** Kennamer, Clark

**STAFF PRESENT:** Administrator Hare, Business Manager Carroway

**GUEST PRESENT:** None

**AGENDA:** A motion was made by Kitchens to approve the April 26, 2021 Agenda. Second by Washington. Vote unanimous to approve the agenda.

**MINUTES:** A motion was made by Washington to approve the March 22, 2021 Minutes. Second by Smith. Vote unanimous.

**PUBLIC COMMENT:** No comments from the public and no one present from the public.

**FINANCIAL STATEMENT:** After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending March 31, 2021. Budget should be at 75%, Revenues are 74.25%, and Expenses are at 71.70%. Water & Sewer sales are in line with last year.

**REPORTS:**

John Hare, Administrator covered the following items during the report section:

- Administrator Hare discussed that water taps are still up, almost 50 new services for the month.
- The Employee Appreciation Supper is scheduled for June 8<sup>th</sup>, 6pm, at the Palmetto Shooting Complex Pavilion.
- Administrator Hare gave an update on the RFP/RFQ process for the Water Systems Master Plan. There has been a good bit of interest, with several firms coming to visit the Water Plant. Proposals are due by May 3, after which time Authority Staff and Mr. Creswell will “shortlist” to three firms. After that, interviews will be conducted and a final selection will be made.

- A short slideshow was presented to the Board concerning the upcoming Lead & Copper Rule. This rule will go into effect in 2021 and will require a complete inventory of lines by 2024. Sampling protocols will increase along with public communication, and assisting customers with replacement of their service line if it is believed to be a Lead Service Line. Hare further explained that ECWSA has contemplated hiring a full time position to handle this program, but has explored a software system that should automate most of the process to stay in compliance.

## **BUSINESS**


### **A. 1<sup>st</sup> Draft of the FY2021 Budget**

Before presenting the draft FY2021 Budget, Hare presented a brief presentation on Historical Finances of the Authority along with some future budget projections. After this presentation, a review of the FY2021 Budget was held with the Board. Total revenues and expenditures are expected to be \$10,559,581 resulting in a balanced budget. This is a \$291,381 increase over last year's budget. The largest increases in expenses result from and increase in debt service related to the 2020 Bond, Retirement System increases, and an increase in the Meter Line item due to increased taps and set meters. As this was the first reading, no vote was taken.

## **EXECUTIVE SESSION – None**

Motion was made by Smith to adjourn.  
Second by Kitchens  
Time: 6:38 p.m., April 26, 2021  
Vote Unanimous

Approved

  
James Earl Kennamer, Chairman