

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The October Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on October 28, 2024, starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted October 24, 2024.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Kennamer

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Kennamer, Smith, Washington, Creswell, Kitchens, Johnson

MEMBERS ABSENT: Clark

STAFF PRESENT: Administrator Hare, Business Manager Hope Carroway, Lee Holmes, Todd Brunson, Todd Smith, Anna Kate Hightower, Lynn Willis

GUEST PRESENT: Grant Davis, Mauldin & Jenkins

AGENDA: A motion was made by Johnson to approve the October 28, 2024 Agenda. Second by Smith. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the September 23, 2024 Minutes. Second by Smith. Vote unanimous.

PUBLIC COMMENT: None

PRESENTATION OF THE FY 2024 AUDIT: Grant Davis presented the ECWSA FY 2024 Financial Audit. Overall, the Authority's finances are in excellent shape, as pointed out by several financial metrics. No deficiencies were noted in the audit, and Davis expressed to the Board M&J's continued appreciation for the cooperation of staff during the audit. A motion was made by Kitchens to accept the FY 2024 Audit. Second by Smith. No discussion. Vote unanimous.

FINANCIAL STATEMENT: After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending September 20, 2024. Budget should be at 25%, Revenues were at 22.27% and Expenses were at 24.87%. Hare pointed out to the Board that these numbers were skewed since the Authority did not bill during the month of September due to Hurricane Helene, resulting in little to no revenue for water and sewer usage. This should be rectified during October.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- Administrator Hare gave an in-depth review of Hurricane Helene's damage and aftermath to Authority facilities. He specifically pointed out that the Authority would

be looking to have enhanced fuel storage capabilities in the future. He also recognized the Department Heads in attendance for their service above and beyond during the storm.

- Anna Kate Hightower expressed thanks to the Board for their support in her efforts to achieve her Master's degree.
- The Board Christmas dinner will be held on December 2 at 6 pm.

BUSINESS

A. PURCHASE OF A ROTATING ASSEMBLY FOR PINEHOUSE L/S

Administrator Hare presented to the Board, the need to purchase a new rotating assembly for the Pinehouse pump station from Tencarva for \$30,990.65. A motion was made by Creswell to purchase the rotating assembly. Second by Kitchens. No discussion. Vote unanimous.

B. HURRICANE HELENE WORK BONUSES

Chairman Kennamer recommended the Board consider a bonus for employee's due to the "above and beyond" service given by staff during the Hurricane. Johnson made a motion to enter Executive session to discuss since it was a personnel matter. Second by Kitchens. Exited Executive Session with no action taken.

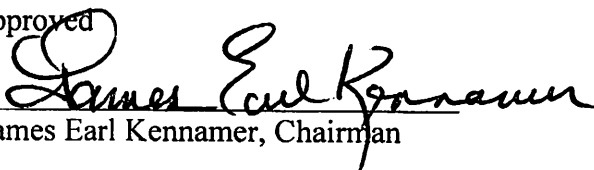
Motion was made by Washington to adjourn.

Second by Smith

Time: 6:28 p.m., October 28, 2024

Vote Unanimous

Approved


James Earl Kennamer, Chairman