

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY  
BOARD MEETING MINUTES**

*The March Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on March 28, 2022, starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted March 24, 2022.*

**CALL TO ORDER:** Kennamer, 5:30 p.m.

**INVOCATION:** Kennamer

**MEMBERS PRESENT:** Kennamer, Johnson, Smith, Kitchens, Clark, Washington

**MEMBERS ABSENT:** Creswell

**STAFF PRESENT:** Administrator Hare, Business Manager Carroway

**GUEST PRESENT:** None

**AGENDA:** A motion was made by Johnson to approve the March 28, 2022 Agenda. Second by Smith. Vote unanimous to approve the agenda.

**MINUTES:** A motion was made by Johnson to approve the February 28, 2022 Minutes. Second by Washington. Vote unanimous.

**PUBLIC COMMENT:** No comments from the public and no one present from the public.

**FINANCIAL STATEMENT:** After the reading of the bank balances, Administrator Hare discussed the Financial Statement ending February 28, 2022. Budget should be at 66.67%, Revenues are 68.54%, and Expenses are at 64.6%. Water & Sewer sales are in line with last year. Administrator Hare also discussed the Authority would be looking at other potential options on property insurance as potential money savings in the next budget cycle.

**REPORTS:**

John Hare, Administrator covered the following items during the report section:

- Administrator Hare discussed the upcoming Board/Employee Social on May 9, 2022 at 6pm.
- Development is still occurring at a steady pace.

**BUSINESS**

**A. Administrative Building Upgrades**

Administrator Hare presented a bid from McWaters for paint, flooring, and construction on the Administrative Building. The paint and floor covering in the old section of the office dates back to the early 1990's. The bathrooms will be upgraded to ADA Standards with the lobby being slightly reduced in size. McWaters is a S.C. State Contract vendor. Hare recommended proceeding with the combined bid of \$130,618. A motion by Kitchens was made to accept the bid. Second by Clark. No discussion. Vote unanimous.


**B. FY2023 Budget Work Session ( Non-Voting Business)**

Chairman Kennamer and Administrator Hare led the Board on a wide ranging work session concerning the upcoming budget. Items of concern were the inflation rate (8.4%) driving up Authority costs, and how that would apply to potential rate adjustments and employee salaries. Thoughts and opinions were shared on these items to give Administrator Hare guidance in preparation for the 1<sup>st</sup> Draft of the FY 2023 Budget.

**EXECUTIVE SESSION – None**

Motion was made by Johnson to adjourn.  
Second by Smith  
Time: 7:00 p.m., March 28, 2022  
Vote Unanimous

Approved

  
James Earl Kennamer, Chairman