

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY  
BOARD MEETING MINUTES  
SEPTEMBER 26, 2016**

*The September Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on September 26, 2016 starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECW&SA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted September 22, 2016.*

**CALL TO ORDER:** Kennamer, 5:30 p.m.

**INVOCATION:** Kennamer

**MEMBERS PRESENT:** Kennamer, Johnson, Williams, Creswell, Clark and Kitchens

**MEMBERS ABSENT:** Timmerman

**STAFF PRESENT:** Business Manager Carroway, and Administrator Hare.

**GUEST PRESENT:** Chuck Statler of Derrick, Stubbs, & Stith

**AGENDA:** Chairman Kennamer recognized Administrator Hare to address the agenda. Due to recent information received by ECWS&A Staff regarding Administration Building maintenance after posting the agenda, Administrator Hare requested that the Board discuss this maintenance issue under the Business portion of the meeting. A motion was made by Johnson to amend the, September 26, 2016 Agenda. Second by Kitchens. Vote unanimous to approve the amended agenda.

**MINUTES:** A motion was made by Johnson to approve the August 22, 2016 Minutes. Second by Creswell. Vote unanimous.

**PRESENTATION OF THE DRAFT FISCAL YEAR 2016 AUDIT:** After a brief introduction by Administrator Hare, Mr. Chuck Statler of Derrick, Stubbs & Stith made his presentation of the ECWS&A FY 2016 Audit in draft form. Mr. Statler discussed in detail the SCDOT HWY 25 project, how it was handled in the last audit and how it will be handled moving forward. Mr. Statler then began a review of the draft 2016 financials for the Board. Mr. Statler also discussed the new inclusion of the GASB 68 rule that will recognize the Authority's potential liability as it pertains to the S.C. Retirement & Pension Fund. At the conclusion of the audit, Mr. Statler expressed his appreciation, on behalf of his firm, for continued strong working relationship and cooperation of staff at the Authority. He also encouraged the Board to review the draft, and any questions they had could be answered at the presentation of the final draft in October 2016. Chairman Kennamer and other Board members thanked him for his work on the audit.

**FINANCIAL STATEMENT:** Administrator Hare discussed the Financial Statement ending August 31, 2016. Administrator Hare informed the Board that the Gross Revenue account was \$270,333.00 higher than August 2015. Budget should be at 16.67%, Revenues are 19.74%, and Expenses are at 15.48%. Water and sewer sales revenue is up compared to last year. Water billed was down almost 20 million gallons as compared to August 2015.

## **REPORTS:**

John Hare, Administrator covered the following items during the report section:

- The HWY 25 Widening Project water and sewer relocations still continue. The sewer force main has been tied in, permitted and is active. Removal of the old sewer line continues, along with installation of the new water main. The current goal for completion is late December 2016 or January 2017.
- The Christmas dinner for the Board is still scheduled for December 5, 2016 at 6:30 pm.
- The City of North Augusta will implement a \$0.16/1000 gallon increase on all sewer customers effective January 1, 2017. Administrator Hare has already informed SCW&SA of this increase, and will be presenting a Resolution in the near future to adjust ECW&SA rates accordingly.
- SCDHEC recently completed its annual Sanitary Survey of the Water Treatment Plant and the Distribution system. There were no reported problems or violations.
- Administrator Hare asked the Board members if they would like to receive an electronic copy of the Board packet via email as well as a hard copy in the future. There have been several instances in recent years where Board members did not receive their mailed copy on time or at all.

## **BUSINESS:**

### **ADMINISTRATIVE BUILDING MAINTENANCE**

Administrator Hare presented to the Board a recent solicitation for bids to repair Administrative Building soffit, cover in vinyl and install gutter work around the building. After the close of the solicitation period, the Authority received only one bid. Administrator Hare asked the Board if their wishes were to accept the bid or advertise again. After a brief discussion, Johnson made a motion for Chairmen Kennamer and Administrator Hare to further investigate the matter, and to have the Authority to proceed with repairs, with a not to exceed value of \$20,000.00. Second by Clark. Vote unanimous.

### **EXECUTIVE SESSION**

At the request of Administrator Hare, a motion was made by Johnson to enter into Executive Session to discuss a two contractual matters. Second by Williams. Vote unanimous. Board exited Executive Session with no action taken.

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Motion was made by Clark to adjourn.  
Second by Johnson  
Time: 6:30 p.m, September 26, 2016  
Vote Unanimous

Approved

  
James Earl Kennamer, Chairman