

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY  
BOARD MEETING MINUTES**

*The May Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on May 28, 2019 starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted May 23, 2019.*

**CALL TO ORDER:** Kennamer, 5:30 p.m.

**INVOCATION:** Timmerman

**MEMBERS PRESENT:** Johnson, Creswell, Kennamer, Williams, Clark, Timmerman, and Kitchens.

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Administrator Hare, Business Manager Carroway, Felix Andrews, Todd Brunson

**GUEST PRESENT:** None

**AGENDA:** A motion was made by Johnson to approve the May 28, 2019 Agenda. Second by Clark. Vote unanimous to approve the agenda.

**MINUTES:** A motion was made by Johnson to approve the April 22, 2019 Minutes. Second by Timmerman. Vote unanimous.

**PUBLIC COMMENT/ EMPLOYEE RECOGNITION:**

Administrator Hare announced to the Board, the impending retirement of Felix Andrews, Wastewater Plant Superintendent. Felix has been employed by the Authority for 44 years and 4 months. He will be retiring at the end of June. Administrator Hare commended him for his dedication to the Authority and thanked him for all of the hard work and service given to the Authority. Andrews thanked the Authority and the Board for all that had been provided to him over the years. Administrator Hare then introduced Todd Brunson as the new Wastewater Plant Superintendent. Brunson has been employed by the Authority for over 23 years and has been an asset to the Authority. Brunson expressed his appreciation to the Board for the opportunity. Chairman Kennamer and the Board then expressed their appreciation individually to Andrews. There was no one from the public present for comment.

**FINANCIAL STATEMENT:** Administrator Hare discussed the Financial Statement ending April 20, 2019. Budget should be at 83.33%, Revenues are 83.01%, and Expenses are at 81.48%. Water Sales were consistent in April were up compared with previous years, while sewer sales were up slightly as well.

## **REPORTS:**

John Hare, Administrator covered the following items during the report section:

- The Brooks St. WWTF Upgrade is essentially complete, with only SCDHEC approval to place into operation remaining.
- Administrator Hare presented a brief slideshow regarding two serious repairs Authority staff recently performed: the leak to the Village Apartments and the leak on the flocculator basin at the Water Plant. Both issues underscored the advancing age of some of the infrastructure at the Authority. A brief round table discussion was held between the Board and Administrator Hare concerning some of the issues and some of the potential costs of replacement in the coming years.

## **BUSINESS:**

### **FISCAL YEAR 2020 BUDGET-DRAFT 2**

Administrator Hare presented to the Board a second draft of the FY 2020 Budget. Administrator Hare highlighted that some of the larger increases in expenses include Wastewater Plant sludge disposal, property insurance, and S.C. Retirement System expenses. Administrator Hare presented information on potential rate increases that would result in an average increase of between \$1 to \$3 per month on the majority of customer water bills. This increase would be to maintain pace with increasing expenses and the ever increasing costs of replacing existing infrastructure. Administrator Hare also presented some draft information on the implementation of new fees that may be charged to developers in the future for plan review, testing, and other services. No further questions from the Board for the draft budget. No vote taken.

### **FY 2019 AUDIT PROPOSAL**

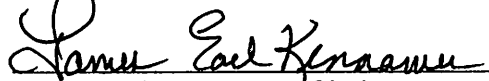
Administrator Hare presented a proposal for auditing service from Mauldin & Jenkins to perform the FY 2019 audit for ECWSA. Authority Staff have been well pleased with the efforts of Mauldin & Jenkins in the past, as had the Board. Administrator Hare recommended to the Board to proceed with engaging Mauldin & Jenkins for the FY2019 audit at a cost of approximately \$19,500, which will include a Single Audit for the grant funds the Authority received during 2019. A motion was made by Timmerman to engage Mauldin & Jenkins. Second by Creswell. Vote unanimous.

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**EXECUTIVE SESSION** – Administrator Hare recommended to Chairman Kennamer that the Board enter into Executive Session to discuss a legal matter and an economic development matter. A motion was made by Johnson to enter into Executive Session. Second by Timmerman. No action was taken.

Motion was made by Clark to adjourn.  
Second by Kitchens  
Time: 6:50 p.m., May 28, 2019  
Vote Unanimous

Approved

  
James Earl Kennamer, Chairman