

**EDGEFIELD COUNTY WATER & SEWER AUTHORITY
BOARD MEETING MINUTES**

The August Regular Board of Directors Meeting of Edgefield County Water and Sewer Authority was held on August 27, 2018 starting at 5:30 p.m. at 100 Waterworks Rd., Edgefield, SC (ECWSA Administrative Building). No individual or organization requested a copy of the Agenda. Notice of this Board of Directors Meeting was posted in the Administration Office 4 weeks prior to meeting and the Agenda was posted August 23, 2018.

CALL TO ORDER: Kennamer, 5:30 p.m.

INVOCATION: Kennamer

MEMBERS PRESENT: Johnson, Clark, Creswell, Kennamer, Timmerman, Williams and Kitchens.

MEMBERS ABSENT: None

STAFF PRESENT: Administrator Hare, Business Manager Carroway

GUEST PRESENT: None

AGENDA: A motion was made by Johnson to approve the August 27, 2018 Agenda. Second by Timmerman. Vote unanimous to approve the agenda.

MINUTES: A motion was made by Johnson to approve the July 23, 2018 Minutes. Second by Creswell. Vote unanimous.

PUBLIC COMMENT/PUBLIC HEARING FOR FY 2019 BUDGET: No comments from the public and no one present from the public.

FINANCIAL STATEMENT: Administrator Hare discussed the Financial Statement ending July 31, 2018. Budget should be at 8.3%, Revenues are 8.41%, and Expenses are at 8.38%. Water Sales were down during July because of extended periods of rain.

REPORTS:

John Hare, Administrator covered the following items during the report section:

- The Brooks St. WWTF Upgrade has started with dredging and digging in the existing sewer lagoon. Administrator Hare discussed the progress of the project.
- Administrator Hare discussed several of the new subdivisions that are coming on-line on the Authority's system.
- The annual audit has concluded. No issues were discovered during the process. The draft audit is scheduled for presentation at the September meeting, with the final draft being in October.

BUSINESS:

A. Consideration of Bids for Sandy Run Area and Bream Oak Water Line Replacement:

Administrator Hare presented bids for replacing water lines along Sandy Run and Bream Oak. Invitations to bid were extended to contractors in July with a bid opening date of August 16, 2018 at 11:00 am. Project consisted of replacement of water lines in the area of Sandy Run, Lilac Loop & Pine Tree Rd, (Division 1) and replacement of the remainder of water lines in the area of Bream Oak Rd. (Division 2). Two bidders submitted bids.

<u>DIVISION</u>	<u>CONTRACTOR</u>	<u>AMOUNT</u>
1	Tristar Construction	\$121,108.20
2	Tristar Construction	\$168,929.26
1	CBH Construction	\$314,844.00
2	CBH Construction	\$244,486.00
Total Cost	Tristar	= \$290,037.46
	CBH	= \$559,330.00

Administrator Hare recommended to the Board to reject the bids at this time. Authority staff had independently priced the materials for this job at around \$48,000. Administrator Hare said that staff would look at other options for these two areas. Motion was made by Timmerman to reject the bids. Second by Williams. No discussion. Vote to reject was unanimous.

EXECUTIVE SESSION – A motion was made by Johnson to enter into Executive session to discuss a personnel issue. Second by Kitchens. Vote unanimous. The Board exited Executive Session with no action taken.

Motion was made by Clark to adjourn.
Second by Timmerman
Time: 6:30 p.m., August 27, 2018
Vote Unanimous

Approved


James Earl Kennamer, Chairman